



**Southern Illinois Irish Fest  
Vendor Application**

**April 26-27th 2025**

**Deadlines/Notification dates:**

**Application Deadline: April 12, 2025**

**Notification of Acceptance by Email: April 18, 2025**

**Vendor fee Due with application**

**Vendor Business Name:**

DBA: \_\_\_\_\_

Business Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Items being sold: \_\_\_\_\_

**General Information:**

Booth Size per vendor: 10' x 10'

Will you be bringing your own tent? \_\_\_\_\_ YES \_\_\_\_\_ NO

Will you need a tent? \_\_\_\_\_ YES \_\_\_\_\_ NO

Tent rental: \$30.00

Will you need a 6' table \_\_\_\_\_ YES \_\_\_\_\_ NO

Table rental \$7.00 each

Will you need any folding chairs? \_\_\_\_\_ YES \_\_\_\_\_ NO

Chair rental \$3.00 each

Will you be using a generator? \_\_\_\_\_ YES \_\_\_\_\_ NO

**Vendor Fees: \$25.00 per booth/vendor**

Arrival: Day of vendors to set up between 8:00am-9:00am.

**Electricity:** We do not provide electricity. Be prepared to supply you own. If you are bringing a generator, we will need to be notified on this application.

**Parking:** The Park has limited parking. Please be aware. You may need to park on a residential side street. Please be respectful of the residents in the neighborhood.

**Food Vendors:** You will be required to have a temporary food permit from the Jackson County Health Department. As well, insurance naming the City of Carbondale as additionally insured will be needed. Token system will be reviewed upon application approval.

**Liquor vendors:** Please contact Laura Chamness for requirements. Token system will be reviewed upon application approval.

Contact us at [casey.parker007@gmail.com](mailto:casey.parker007@gmail.com) or [lchamness53@yahoo.com](mailto:lchamness53@yahoo.com).

These are the only contact for vendors for this event.

Thank you for registering. As soon as we receive your application, we will email and invoice for your space. Payment is due at the time of registration. No refunds will be provided.

Early take-downs are not allowed. Should you pack up early, no further invites will be extended for future festivals. You may SLOWLY start packing up at 5:45pm. If you SELL OUT of your product, you may come and find Casey parker – only her- and let her know, and you may then leave early.

Vendors are to provide their own tables and chairs. If you do not have any, please note this on the application. We can provide them for a rental fee if we know 7 business days prior to event.

If you are a no-show without communicating to Casey Parker, you will not be invited to future festivals.

**Cancellations:** We understand emergencies come up. If contact to Casey Parker is NOT made, you will not be invited back to future festivals.

Please understand, when vendors do not show up it hurts the festival and your reputation as a local vendor.

All payments are due immediately to hold your spot. Invoices not paid within 48 hours will be canceled.

As always, inappropriate or lewd behavior will not be tolerated.

Thank you!